

**FORD RIVER TOWNSHIP REGULAR BOARD MEETING  
APRIL 14, 2014, FORD RIVER TOWNSHIP HALL**

Called to order at 7:00 p.m. by Supervisor Rachael Fountaine, who led the Pledge of Allegiance.

Members present: Rachael Fountaine, Patty Anderson, Delor Wellman, and Gary Boudreau, A. Wagner.

Members absent: None

Audience sheet attached.

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**AGENDA**

Moved G. Boudreau, seconded, A. Wagner, CARRIED to approve Agenda.

**MINUTES**

Received Minutes:

March 10, 2014 - Township Board Regular Meeting

Moved G. Boudreau, seconded A. Wagner, CARRIED, to accept the minutes as read.

**REPORTS**

Received Reports

- a. March, 2014 Financial Report: A. Wagner reported that the treasurer and clerk were in balance. The only discrepancy was that a check was being held which has since been voided.

Moved R. Fountaine, seconded G. Boudreau, CARRIED, to acknowledge the Financial Reports.

- b. General Appropriations Act – The budget had been approved in March.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to accept the General Appropriations Act. A roll call vote was taken with all Board members being in favor.

**CONSENT AGENDA ITEMS**

1. UPPCO – Hearings on 4/9/2014 and 4/24/2014.
2. Planning Commission Regular Meeting Minutes of 3/6/2014.
3. Assessor's Report of March, 2014
4. CUPPAD – Rural Transportation Planning Process: Annual Rural Elected Officials Meeting Notice – 4/25/2014.

**FIRE DEPARTMENT BUSINESS**

## Received the Fireman's March, 2014 – Maintenance Reports

### Fire Chief Updates:

1. Maintenance is being done on various vehicles.
2. Pancake Breakfast is 4/27/2014 at the Township hall.
3. Jon is in the process of writing a Grant to obtain rearview cameras for the fire trucks.
4. Jon is still looking into the possibility of the fire department getting into Medical Response. The training and equipment would cost approximately \$12,000.00. Another truck would not be needed as Unit 2 is already equipped. Two members of the fire department already have their EMT licenses, one has a medical first response license. There are 7 individuals who would be willing to go for training. Jon suggested that the Fire Budget be allocated \$5,000.00 more to cover annual supplies. This would not be needed until next year. Rampart is willing to help with replacing some supplies as they are used. Training could be done in late summer or early winter. Pagers would be programmed to accommodate just the calls for the medical response team. The Township insurance would cover up to two million dollars. R. Fountaine would like some statistics as to the actual need for this service in the Township. Rampart will remain the transport and will be called to all calls. Jon will get statistics from other years and present them at the next board meeting. First responders would be paid as they are for fire calls, making it another expense for the Township without any reimbursable income. R. Fountaine will get the names and numbers of Jon's contacts so that she can get further information. Further information will be provided at next month's meeting.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to accept the fire report.

5. The website for the fire department needs to be updated. R. Fountaine suggested that the Township own the website and then pay a small fee to have it updated as needed. R. Fountaine will check on costs. It was suggested that the fire department could possibly be added to the Township website.

### **WATER SYSTEM BUSINESS**

- a. There are problems with the pilot light going out on the furnace at the well house. Dana is looking into ways to prevent this. Because of this the low temperature alarm has been shut off. The temperature will be physically monitored.
- b. There were no water shut offs in March. High usage was investigated. There were 3 high usage customers which are not on the approved let run list.
- c. There were no shut off or seasonal shut offs for the months of March.
- d. The percent of water loss is at 3%. D. Wellman discussed the amount of metered water vs amount of water produced. The number of actual meter readings will be tracked and reported each month. The meter in the fire hall

- is being manually read. P. Anderson and Dana are working on missing meter reads and have contacted Badger and SLC Meter.
- e. Mead & Hunt has completed and submitted the 2013 Annual Pumpage Report to the DEQ as well as the Annual Cross Connection Report and is now working on the Consumer Confidence Report.
  - f. The Water System Review went well with the overall rating being satisfactory.
  - g. The door for the chlorination room needs to be installed. H2O will get estimates. H2O is also getting estimates on pricing to install a sample tap in the well house. It was also suggested that a meter be installed in the Township hall to track the percent of water used.
  - h. Various information regarding frozen water lines was provided in the water report.
  - i. A Water System Meeting will be scheduled a sometime next month to discuss the winter issues regarding the water system.

Moved, R. Fontaine, seconded, G. Boudreau, CARRIED, to approve the Water System Report.

- j. Copies of the Water System Ordinance were provided to all Board Members. They will be made available to water system customers at their request.
- k. Dana will be added to the Holiday Station Store account.
- l. The pressure gauge does not really tell how much water is in the tank. Jon reported that the first tanker holds 2000 and the second one, 3250. D. Wellman reported that there has been ice in the tank which can throw off the actual amount of water in the tank. R. Fontaine asked that Dana see how much the tank actually drops after filling the tankers.
- m. Peak hours will be set when the fire department cannot pull the water. These will be between 7:00 a.m. to 9:00 a.m. and 5:00 p.m. to 7:00 p.m. weekdays.
- n. A note will be included in the water billing this month, letting the customers know the Ordinance is available at their request. The letter will also include phone numbers of the Board and of the water system representatives.

Moved, R. Fontaine, seconded, G. Boudreau, CARRIED, to have letters sent to the water system customers along with their water bills.

- o. Letter from Don & Ruth Johnson – R. Fontaine and Dana have both personally talked to them. They feel that they are at a disadvantage because of the location of their shut off. Dana had offered them a let run status which they chose not to do that and unfortunately, their water line froze.
- p. H2O Billing – The revised January 2014 and February 2014 billings will be paid. R. Fontaine explained that the cost to the Township for every call-out will be \$90.00 with a minimum of 1 ½ hrs. Before any projects are considered regarding the water system, the Board will approve the expense, along with the charge for labor.
- q. Dana is available for the Township two days a week. R. Fontaine explained that someone needs to be more available than that on an emergency basis. Dana will check and report back to the Board.

- r. R. Fontaine is looking into obtaining a computer system for the water system. The cost would be approximately \$300.00. This system would include pictures, notes and relevant information. This would be owned by the Township.
- s. Dana reported that a tree fell on one of the meters, damaging it and it will need to be replaced. P. Anderson will check with the insurance to see if it is covered.

**UNFINISHED BUSINESS AND UPDATES**

- a. Upcoming Events
  - 1. Ford River Volunteer Fire Department Pancake Breakfast - 4/27/2014  
8:00 a.m. to 1:30 p.m.
  - 2. Fund Raiser for J. Giese - 4/19/2014 at the Elks from noon until 7:00 p.m.

**NEW BUSINESS**

Moved G. Boudreau, seconded A. Wagner, CARRIED, to pay bills from the General and Liquor Funds.

- a. Arlene Boye spoke about her concerns regarding water drainage on her property. She had called the Road Commission but has not gotten any help. R. Fontaine had contacted the MTA regarding this. The Township has no responsibility for the ditch or culvert. It would be the responsibility of the Road Commission or the Drain Commission. It was suggested the residents voice their concerns by going to the Road Commission Meetings.

**PUBLIC/BOARD COMMENT**

- a. None

Moved G. Boudreau, A. Wagner, seconded, CARRIED, to adjourn at 8:28 p.m.

*Patricia Anderson*

Patricia Anderson, Clerk

*4/12/14*

Approved: