

**FORD RIVER TOWNSHIP PARK RENOVATION**  
**MDNR Recreation Passport Grant : RP22-0118**

**Pre-Bid Meeting Notes**

*Construction of 6' wide hard surface accessible trail, supply and installation of accessible group swing and poured in place rubber surfacing, supply and installation of outdoor exercise equipment and poured in place rubber surfacing, accessible picnic patio area, concrete footings for township installed site features, and seat wall construction.*

Venue: Project site; Ford River Township Park

Date and Time: 4/10/2024, 11AM

Agenda:

1. Introduction
2. Project design sheets review
3. Project site walk through
4. Questions and answers

The representative of Penchura, LLC was the sole company attendee with the township supervisor and project prime professional also in attendance.

Pre-bid meeting commenced at 11:00AM at the park project site.

Julia Cogger, project prime professional, provided an introduction and walked through project design sheets explaining the details of the proposed project. She then visited the bid items list and provided an explanation as to what each item included.

Those in attendance then walked the project site and asked questions:

Q: Who will remove and what will be the future use for the existing playground edging?

A: The township is responsible for removing the existing playground edging and can stockpile/store for reuse by another community park if needed.

Q: Who will remove the two existing benches and reinstall them?

A: Details in the bid documents but the benches are to be removed and repositioned with hard surface trail and 30x48" adjacent pad by contractor.

Q: Engineered wood fiber mulch in the existing project site needs to be top-dressed with 6" additional mulch. What elevation will the trail around the perimeter be at?

A: The asphalt trail must be at grade with the finished playground surface. 6" of base rock is called for with asphalt finish. A compacted 3/8" minus trail mix is also listed as an alternate bid item.

Q: Who is responsible for staking out the construction site.

A: The contractor is responsible for staking out the construction site with approval from the township's authorized representative before construction commences.

Q: When does the township anticipate construction for the project to begin?

A: Construction is anticipated to begin at the end of the summer and be completed by mid/late fall (weather depending).

Q: Can construction be finished up in the spring of 2025 if needed?

A: Ideally, the project would be completed in 2024 as a grant extension would need to be requested if the project is to be extended into the spring of 2025.

Q: Can the deadline for bid submittals be extended?

A: Yes, if needed. Please notify promptly if an extension is needed.

No further questions were asked.

The meeting was completed at 11:45AM.