

**FORD RIVER TOWNSHIP REGULAR BOARD MEETING
MAY 12, 2014, FORD RIVER TOWNSHIP HALL**

Called to order at 7:00 p.m. by Supervisor Rachael Fountaine, who led the Pledge of Allegiance.

Members present: Rachael Fountaine, Patty Anderson, Delor Wellman, and Gary Boudreau, A. Wagner.

Members absent: None

Audience sheet attached.

PUBLIC COMMENT ON AGENDA ITEMS

None.

AGENDA

12. i. – MTA Training was added to the Agenda by R. Fountaine.

12 j. – Mr. Dar

Moved G. Boudreau, seconded, A. Wagner, CARRIED to approve Agenda.

MINUTES

Received Minutes:

April 14, 2014 - Township Board Regular Meeting

Moved R. Fountaine, seconded G. Boudreau, CARRIED, to accept the minutes as read.

REPORTS

Received Reports

- a. April, 2014 Financial Report: A. Wagner reported that the treasurer and clerk were in balance. The budget for the new fiscal year starting 4/1/2014 was enclosed.

Moved G. Boudreau, seconded R. Fountaine, CARRIED, to acknowledge the Financial Reports.

CONSENT AGENDA ITEMS

1. Ford River Township Regular Planning Commission Meeting Minutes – May 1, 2014
2. Delta Solid Waste Management Authority Regular Meeting Minutes – March 2014
3. Assessor's Report of May, 2014
4. MTA Letter – Discussion on the expense to townships for assessment administration.

FIRE DEPARTMENT BUSINESS

Received the Fireman's April, 2014 – Maintenance Reports/Treasurer's Report

Fire Chief Updates:

1. Maintenance is being done on various vehicles.
2. Pancake Breakfast held on 4/27/2014 yielded approximately \$2300.00.
3. Jon is requesting approval to purchase 2 shelves for Unit 2. They are custom made for the unit. Each shelf would cost \$350.00 for a total of \$700.00.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to approve the purchase of two shelves for Unit 2, at the price of \$350.00/ea for a total of \$700.00.

4. The sale of the fire truck has still not been finalized. Frank Nelson will check into seeing if there is still interest with the prospective buyer.
5. R. Fountaine reported that more research needs to be done with regards to the fire department becoming first responders. Training is \$500.00 per person. The main concern is the cost for supplies and such to the Township. A Public Forum would be needed as the Township would not be reimbursed for their costs. Also the question was presented as to how the responders would be paid. Further information will be presented at the next meeting.
6. The website for the fire department needs to be updated. R. Fountaine has checked into adding the fire department to the Township website. The Township would own it and it could be updated at any time. The cost would be \$360.00. A. Wagner would be willing to help Jon with updates and additions once the website is up and running. A. Wagner also agreed to help work on the website as needed.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to approve the \$360.00 for updating the website and adding the fire department to it.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to approve the fire department reports.

WATER SYSTEM BUSINESS

- a. April, 2014 water report was received.
- b. Dana described what general housekeeping consisted of.
- c. Work on the deflector for heater will be postponed until the fall.
- d. A door is needed for the chlorination room. This should be installed by a Township Maintenance person.
- e. The fire hall meter is being read manually. Since there are minimal problems with the handheld, it was decided to do the few impacted readings manually and check into lifetime of the handheld and replacement at a later time.
- f. The Township will be replacing the damaged meter at E4692 M-35.
- g. Sample tap installation – This is important to stay in compliance with the requirements of the DEQ. Cost would be \$1,150.00 for the excavating, \$800.00 for materials and \$1,250.00 for H20/Mead & Hunt's labor.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to authorize H20 to proceed with the sample tap installation.

- h. Leak at E4915 M-35 is between the curb stop and the meter pit.
- i. There were 2 Miss dig notifications which required marking.
- j. Percent of water loss is 2.4%.
- k. Mike and Dana are working on the Consumer Confidence Report which has a deadline of 7/31/2014.
- l. Necessary repairs to the leak at E4599 M-35 in December of 2013 were made by Bittner Excavating. The owner is concerned about the piles of sand, gravel and dirt and partially filled holes around the meter pits which have now surfaced since the snow has melted. Terry Bittner was contacted and as far as he is concerned, the job is complete. Mr. Ogren, owner of the campground, has said that if the Township pays for the topsoil to do the repairs, he would do the work. If the Township will pay Mr. Bittner more, he will come and do the work but has not given an estimate. A. Wagner has offered to get three estimates regarding the purchase of the topsoil. She will also get a estimate from Mr. Ogren as to how much top soil will be needed.

Moved, R. Fountaine, seconded, A. Wagner, CARRIED, for A. Wagner to get three estimates regarding the pricing of topsoil and that the one with the best price be hired to bring the topsoil to the campground.

- m. Del and Dana have concerns that the main line shut-offs are not marked which would be a problem in case of emergency. It is recommended that all shutoff valves be clearly marked and labeled.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to approve the Water System Report.

- n. Del mentioned again that the Board needs to be more involved with the water system.
- o. Del also mentioned that the line at Ogren's Campground will need to be replaced and it is the responsibility of the Township. He mentioned that that should be done prior to bring in the topsoil to fix the repairs from the winter. Cost of the replacement was discussed. There is a temporary patch in place at this time. Dana and mike will check into pricing for replacement of the line and will proceed with the best estimate.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, the replace the water line at E4915 M-35 as soon as possible.

- p. Blue tags for Miss Dig are needed. P. Anderson will get the information from Dana and order.

Moved, R. Fountaine, seconded, A. Wagner, to purchase the tags needed for Miss Dig markings.

- q. Let runs are completed for the season and all customers have been notified.

Del is the only one that still has a let run as the ground has not thawed as yet in that area.

- r. A letter with phone numbers of the representative of the Water System and Township Officials were sent to customers with the last water billing.
- s. The meter at E4692 M-35 was broken by natural causes. The Township has additional meters available to replace it. Dana will be replacing it. However, she will need a post hole digger to do so.

Moved, R. Fountaine, seconded A. Wagner, CARRIED, to give permission for Dana to purchase a post hole digger for the water system.

- t. R. Fountaine asked how long it will take to replace the water after the two fire trucks have been filled.
- u. Water Board Meeting date will be scheduled at the next Board meeting.
- v. Monthly water bills from H2O/Mead & Hunt have not been received in a timely manner. R. Fountaine asked Mike to check.
- w. R. Fountaine is looking into a computer system to be used for the water system which would list customers, meter numbers, locations and such.

Moved, G. Boudreau, seconded R. Fountaine, CARRIED, to approve the water report.

UNFINISHED BUSINESS AND UPDATES

- a. Upcoming Events
None

NEW BUSINESS

Moved R. Fountaine, seconded G. Boudreau, CARRIED, to pay bills from the General and Water Funds.

- a. SET Collection rate will remain at \$2.50 per parcel.

Moved, P. Anderson, seconded A. Wager, CARRIED, to approve the SET Collection rate at \$2.50 per parcel.

- b. Sexton for West Ford River Cemetery – R. Magnuson has resigned. R. Magnuson was the sexton with M. Krause is doing the maintenance at the cemetery such as mowing the grass. Advertising will be done to replace the sexton at the West Ford River Cemetery. Interviews will be held at the June Township Board Meeting. J. Bernier from Lakeview Cemetery, has offered to fill in with the digging of the graves. P. Anderson will coordinate burials with Jake until a new sexton is hired. Ad will be put in the Daily Press and on the website.

Moved, R. Fountaine, seconded, A. Wagner, CARRIED, to post position of West Ford River Cemetery Sexton.

- c. Tobacco-Free Parks and Beaches – The Board is not interested in a presentation of this at this time. P. Anderson will notify the Health Department.

Moved, G. Boudreau, seconded R. Fontaine, CARRIED, not to participate in the Tobacco-Free parks and Beaches presentation/program.

- d. Scheduling of pest control spraying – R. Fontaine will coordinate the spraying of the Township Hall, Pavilion, and water tower with Penzoza Pest Control.

Moved, R. Fontaine, seconded, G. Boudreau, CARRIED, to schedule spraying of the Township Hall, Pavilion and water tower by Penzoza Pest Control.

- e. Maintenance Person – This will be further discussed at the next board meeting. A job description will be presented at that time.
- f. Roads – R. Fontaine presented the Board with a copy of Policy 57. R. Fontaine encouraged residents to sign on to the website milocalroads.com to support road funding. This year each Township has \$20,000.00. R. Fontaine will comprise a list of suggested roads.
- g. Parcel Division Application – R. Fontaine presented proposed application and the current application.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to approve updating the parcel division application and work sheet.

- h. MTA training – This will be held in June and D. Wellman and G. Boudreau expressed interest in attending. P. Anderson will send in the application.
- i. Mr. Dar is interested in purchasing the scrap metal which needs to be disposed of. He has figured out how much it weighs and has priced it in the amount of \$400.00. It was approved at the last meeting that Frank Nelson would be disposing of such, free of charge for the transportation. R. Fontaine mentioned that a motion for Frank Nelson to transport and dispose of the scrap metal has already been approved.

PUBLIC/BOARD COMMENT

- a. R. Nelson informed those at the meeting that the West Ford River and South Ford River Cemeteries will be holding a Veterans Memorial Day Service on Memorial Day. The times are not known as yet. This will be posted on the website and in the newspaper.
- b. M. Krause about the dust control causing damage to his car. It was suggested that he contact the Road Commission. He is on 10th Road.
- c. D. Brown asked what exactly the role of the sexton. She suggested that maybe the sexton job could be combined with that of a maintenance person. This will be further discussed.

Moved G. Boudreau, A. Wagner, seconded, CARRIED, to adjourn at 8:35 p.m.

Patricia Anderson

Patricia Anderson, Clerk

u/a/14

Approved: