

**FORD RIVER TOWNSHIP REGULAR BOARD MEETING  
JANUARY 11, 2016 FORD RIVER TOWNSHIP HALL**

Called to order at 7:00 p.m. by Supervisor, R. Fountaine, who led the Pledge of Allegiance.

Members present: G. Boudreau, R. Fountaine, P. Anderson, A. Wagner  
Members absent: D. Wellman  
Audience sheet attached.

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**AGENDA**

Moved G. Boudreau, seconded, A. Wagner, CARRIED to approve the Agenda.

**MINUTES**

Received Minutes:

Township Board Regular Meeting Minutes – December, 2015

Moved, G. Boudreau, seconded, R. Fountaine, CARRIED, to accept the Township Board Regular meeting minutes.

**REPORTS**

Received Reports.

- a. December, 2015 Financial Reports: A. Wagner reported that the treasurer and clerk were in balance with the bank.

Moved, G. Boudreau, seconded, P. Anderson, CARRIED, to acknowledge the Financial Reports.

**CONSENT AGENDA ITEMS**

1. Assessor's Report of January, 2016
2. Planning Commission Meeting Minutes – January Agenda and meeting minutes from December, 2015.
3. Delta Solid Waste Management Authority Meeting Minutes – November, 2015
4. List of Road and Bridge Projects
5. CUPPAD

**FIRE DEPARTMENT BUSINESS**

Received the Fireman's December, 2015 – Maintenance Reports/Treasurer's Report

Fire Chief Updates

1. Brian Nelson was not present. Todd Holland, the Fire Department Treasurer, was present.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to accept the fire department report.

2. Fire Chief Compensation - The Board had assumed that with Jon stepping down due to his medical issues, that Brian Nelson who took the position over, would be paid for being acting fire chief. Jon let the Board know that he was never notified that he would not be paid. R. Fountaine checked with the MTA and Jon was correct as the Township does not have a policy regarding this. Two fire chiefs cannot be paid. Both Jon and Brian submitted lists of what each of them are doing. A policy will be established in essence stating that in the event that an employee of the Township is forced to step down due to illness, etc. that the person taking over the duties will be paid the full compensation for that position and that all job duties, including paper work will be transferred to the employee assuming the position within 30 days. The Board can decide if the person stepping down can or cannot perform all of the duties required of that position. It was discussed having each turn in a voucher with what exactly they did for the month and pay each on a percentage basis. Jon will have to be paid through December. A medical clearance should be provided at the time that the employee returns to the position.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to pay J. Giese for the months of October, November and December of 2015. B. Nelson will also be paid for the month of December.

Upon a roll call vote, the following voted:

Aye: G. Boudreau, A. Wagner, R. Fountaine

Nay: None

Absent: D. Wellman

3. MFR – Todd Holland gave a report.
4. A new battery may be needed for the defibrillator. Todd will check into this. The cost of a new battery would be \$395.00.
5. Todd explained that the fire truck does not go out to every call.

#### **WATER SYSTEM BUSINESS**

- a. December, 2015 water system report was received.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to accept the water system report.

- b. Billing Register – Mark will check on high usage customers.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to accept the billing register.

- c. Water Shut Offs – Amanda will work on these.
- d. Bradfield Estimate – The estimate was \$9700.00 and the actual bill from Bradfield was \$10,050.00, a difference of \$350.00 to load and level fill and install 4X4.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to pay Bradfield from in the amount of \$10,050.00.

### **UNFINISHED BUSINESS AND UPDATES**

### **NEW BUSINESS**

Moved G. Boudreau, seconded, A. Wagner, CARRIED, to pay bills from the General Fund in the amount of \$18,024.44 and the Water Fund in the amount of \$8,891.79.

- b. The budget is coming up. All department heads are asked to provide needs for the 2016-2017 budget.
- c. Cemetery Sexton- There were concerns regarding some of the work done by the sexton at the South Cemetery. He has been unable to be reached by phone. P. Anderson will send a letter asking him to respond within 30 days or his employment with Ford River Township will be terminated. The sexton must have an active phone number.
- d. Assessor Budget – Due to increases in salary and the purchase of a new computer, the monies budgeted for the Assessor needs to be increased by \$5,000.00. This amount will be transferred from the Treasurer's budgeted allowance to the Assessor's budgeted allowance on the 2015 budget.

Moved, A. Wagner, seconded, R. Fountaine, CARRIED, to move \$5,000.00 from the Treasurer's budgeted allowance to the Assessor's budgeted allowance on the 2015 budget.

### **PUBLIC/BOARD COMMENT**

- a. R. Fettig talked about the work that the Treasurer does with regards to the water system and feels that that portion of her salary should come from the water fund. Upon discussion, it was felt that 10% of the Treasurer's salary should come from the water fund. This can then be re-evaluated at a later time.

Moved, R. Fountaine, seconded, P. Anderson, CARRIED, to pay the treasurer 10% of that salary from the water fund.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to adjourn at 7: 55 p.m.



Patricia Anderson, Clerk



Approved: